

PROFILE HELP GUIDE

IDDDBA
19



GETTING STARTED

Download the app to your device or access the web version at show.iddba.org



LOG IN

IF YOU'VE NEVER LOGGED IN:

Access your account by accepting the email invite from IDDBA. You'll be prompted to change your password upon logging in.

Otherwise, log in using the email you registered with for the show. The default password is [iddba19](#).

NOTE: Default password doesn't apply to anyone who has been to previous IDDBA shows and logged into app.

IF YOU'VE LOGGED IN BEFORE:

Username: Email used to registered for IDDBA 19

Password: Created when previously activating your account

NOTE: If you've forgotten your password or need to reset it, choose 'Need help logging in?'

UPDATE PROFILE

Add profile information to make networking easier and to help other attendees find your personal and/or company's profile.

NOTE: Updates in the app won't be reflected on badge. Please contact IDDBA regarding badge changes

PERSONAL PROFILE STEPS

- + Click [My Profile](#) after logging in
- + Click [Edit My Profile](#) located next to your name
- + Update information and save when complete

COMPANY PROFILE STEPS (for exhibitors only)

- + Click your [Company Profile](#) after logging into personal account

NOTE: Look in the top right corner by your name, click to access the drop down and scroll down to click on company name

- + Click [Edit Profile](#) located next to company name
- + Update information and save when complete

NEED HELP?

EMAIL
show@iddba.org

CALL
608-310-5000

IDDDBA 19
BOOTH 3132

NETWORK, PLAN, COMMUNICATE, AND ENGAGE

All before stepping foot at IDDBA 19